

Cox Pavilion – Private (Non-Ticketed) Event

VENUE RENT	\$15,000.00 Per Event Day Rental Fee for the First Load-In Day: \$9,000.00 Rental Fee Additional Days of Load-In/Load Out: \$7,500.00 per day <i>All staffing and expenses are additional charges.</i>
VENUE EQUIPMENT USE FEE	\$1,000.00 <i>(A One-Time Charge).</i> Equipment includes house stage, house curtain, ceiling grid, available forklifts, available spotlights, available pipe and drape. <i>(Phone Line Charge: First 3 phone lines at \$50/line; additional phone lines at \$150/line.)</i>
POST-EVENT CLEAN UP FEE	\$1,000.00 <i>(A One-Time Charge)</i>
CONVERSION FEE	\$1,000.00 Includes Set-up and Strike of Stage, Curtains, Courtside and Floor Seating. Also includes Pipe and Drape necessary to prepare the arena for the Set up/Strike of the show. (Stagehand labor <u>not</u> included.)
DEPOSIT	First-time venue users are required to forward a non-refundable deposit of \$10,000.00 within Seven (7) working days of placing a tentative date on the Venue's Booking Calendar. This deposit will be applied to the event expenses at event settlement. Venue reserves the right to request other deposits for the event. Deposits are to be made by check payable to "UNLV Board of Regents".
BOOKING APPLICATION	First-time venue users to complete the Booking Application. No dates will be placed on the Venue's Booking Calendar without the Booking application. Venue may request user to provide letters of reference from three past event site locations and/or business references.
INSURANCE	Promoter must provide, from a company with an AM-BEST rating of at least "A-", a minimum of \$2,000,000 commercial general liability policy. The following to be listed as additional insured: <i>"Board of Regents, Nevada System of Higher Education on behalf of the University of Nevada, Las Vegas and the COX PAVILION"</i> . Please review the contract for full requirements and deadline information.
MERCHANDISE	(If sold) Venue to vend all novelty merchandise. After deducting Nevada Sales Tax, Venue will retain 35% of net novelty sales.
STAFFING	Venue will schedule and Promoter to pay for all staff including security, police and stagehands.
CATERING CONTACT	Cheryl Sgovio, CPCE, Director of Catering & Convention Sales, Office: 702-895-1028, FAX: 702-895-1581, E-mail Address: cheryl@thomasandmack.com
VENUE CONTACT	Booking Department @ 702-895-3725; Fax: 702-895-1814 E-mail Address: BookingDept@thomasandmack.com
WEB-SITE	www.thomasandmack.com

All rates are subject to change.